

Draft

**SUMMARY OF THE
TNI CONSENSUS STANDARDS DEVELOPMENT PROGRAM
EXECUTIVE COMMITTEE MEETING
AUGUST 14, 2025**

The Executive Committee held a conference call on August 14, 2025, at 11:00 AM EST. Chair Paul Junio led the meeting. The committee met utilizing Microsoft Teams. The call was recorded for the purpose of preparation of meeting minutes.

Agenda item 1 - Roll call

Name	Email	Organization	Present
Aaren Alger	aaren@alger-consulting.com	Alger Consulting and Training, LLC	Y
Debbie Bond	dbond@southernco.com	Alabama Power Company	Y
Robin Cook	cookr@codb.us	City of Daytona Beach	Y
Carol Gebhart	carol.gebhart@alsglobal.com	ALS Group USA	Y
Cody Danielson	Cody.Danielson129@gmail.com	Independent/Unaffiliated	Y
Katie Strothman	katie@sanderslabs.net	Sanders Laboratories	Y
Kevin Holbrooks	holbke@jea.com	JEA	Y
Paul Junio	paul.junio@pacelabs.com	Pace Analytical Services	Y
Robert Hecker	robert.hecker@health.ny.gov	NYSDoH	N
Teresa Norberg King	norbe010@alumni.umn.edu	Aquatic Ecotox Solutions	Y
Amanda Fehr	amanda.fehr@gel.com	GEL Laboratories	Y
Michelle Wade	michelle.wade@pacelabs.com	Wade Consulting and Solutions	N
Cathy Westerman	cathy.westerman@dgs.virginia.gov	Virginia DCLS	Y
Ilona Taunton	ilona.taunton@nelac-institute.org	The NELAC Institute	Y
Robert Wyeth	robert.wyeth@nelac-institute.org	The NELAC Institute	Y

A quorum was present, and the meeting proceeded. Jerry Parr attended as a guest.

Agenda item 2 – Approval of Agenda

The agenda was previously presented by Paul and is provided as Attachment 1. The agenda was agreed upon by the unanimous consent of attendees.

Agenda item 3 - Review and Approval June 12, 2025, Minutes

A draft of July 10, 2025, minutes was previously provided for review. After review and minor editorial changes, a motion was made by Deb and seconded by Robin to approve the July minutes, they were unanimously approved. July minutes will be submitted to William for posting.



CSDEC Minutes
250710.docx

Agenda Item 4 - Credentials for Technical Specialists

Jerry addressed the CSDP EC regarding previous communications relative to support for the credentialing effort. Specifically, by providing questions for credentialing exam and the development of KSAs. He advised the committee that the credentialing group had made significant progress with the use of AI (ChatGPT) in this process. He provided examples of their use of AI and advised the expert committee chairs that credentials committee will develop the KSAs and exam questions for each technical discipline. While the technical committee review will be likely be requested, the responsibility for development of the relevant KSAs and exam questions will no longer be required.

Agenda Item 5 – What does verify mean?

During discussions at the St. Louis EMS, the question of “what does verify mean” was raised. The discussion that ensued did validate the potential multiple interpretations of the term “verify.” Depending on potential interpretation of the term, significant additional burden could be placed on laboratories; in many cases far more than intended in the language of the standard. It was also noted that confusion with the term “verification” could arise.

Suggestions include use of different terms (i.e., authenticate, review, confirm, etc.). It was the consensus of the committee that some form of expansion of the language or use of different language would be appropriate. Examples included “authenticate by analysis,” “review completeness of Certificate of Analysis,” “confirm through initial use,” etc.

Paul will collate the suggestions and distribute potential language options to CSDP EC members for further consideration.

Agenda Item 6 - Committee Reports

Accreditation Council – Nothing new to report but those in attendance at EMS reflected on the meeting where they discussed working with QMS and basically agreeing on the revised language for Technical Specialist, and continuing work on NGAB Issues.

Asbestos –A work group established to develop implementation guidance regarding the unavailability of SRM, or equivalent materials required in EL V1M3 has also continued their effort and review of potential options will be discussed at their August meeting.

Proficiency Testing – ELV4, has voted to approve the DS, and has posted the DS. The 90-day comment period will end on September20, 2025. No comments have been received to date. The committee continues to work on EL V3, which they anticipate will be completed as a DS and posted in the next few months.

Field Activity – The committee continues working on the language for FSMO V2 and plans to present progress towards a draft of FSMO V2 in St. Louis. FSMO V1 has been approved and posted but has not yet been approved by NEFAP.

Quality Management System – The QMS committee continued work on reviewing technical module comments on definitions to include or remove from Module 2. The Technical Specialist language, after working with the AC nears completion. The committee anticipates posting their DS by the end of the year.

Laboratory Accreditation Body The committee has worked through the comments received on their DS while continuing their review of potential changes in the language for the current Standard. They believe their review is near completion and will continue to develop their R2C and decisions regarding a revised DS. They believe presentation and posting of their DS should occur in the next few months.

Chemistry – The committee has approved and posted their DS for EL V1M4-2025-Rev. 3.0. The 90-day comment period opened on August 15. Two (2) sets of comments have already been received. The committee will respond to the comments as directed in SOP 2-100.

Microbiology – The committee continues to review comments on their DS and will proceed to develop the requirement Response to Comments document. The comment period has now closed, and the committee will revise the DS based on persuasive comments.

Whole Effluent Toxicity – The WET DS (EL V1M7) has been posted for comment, and the comment period has closed. The committee will address the 103 comments received and will proceed as per SOP 2-100.

Radiochemistry - The Radiochemistry committee's DS is complete. The committee continues to address further training needs and the Technical Specialist issue. They will also be working with the PTPEC on the annual review of FoPT issues and/or concerns.

Agenda Item 7 - New/Old Business

No new or old business was presented for discussion by the CSDP EC.

The meeting adjourned at 12:49 PM ET. The next meeting of the CSDP EC is scheduled for 11:00 AM ET on September 11, 2025, utilizing Microsoft Teams.

ATTACHMENT 1

Consensus Standard Development Program Executive Committee
Conference Call
August 14, 2025; 11:00 AM ET

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 239 062 270 598

Passcode: qyUqbt

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

+1 469-340-2365,,955619075# United States, Dallas

Phone Conference ID: 955 619 075#

1. Roll Call
2. Approval of Agenda
3. Review and approval of July 10, 2025 meeting minutes (attached)
4. Credentials for Technical Specialists (Jerry Parr)
5. What does verify mean? Discussion from Micro in St. Louis

6. Committee Reports

- a. Accreditation Council
- b. Asbestos
- c. Proficiency Testing
- d. Field Activities
- e. Quality Management Systems
- f. Laboratory Accreditation Body
- g. Chemistry
- h. Microbiology
- i. Whole Effluent Toxicity
- j. Radiochemistry

7. New/Old Business

- a. Committee Member Business
- b. Next Meeting – Thursday September 11, 2025 at 11AM Eastern